

	CRITERIA	WEIGHT	SCORE
1	Company Experience: 3 years' experience doing Office Cleaning. Experience should be supported by reference Letters from previous or current clients. The reference letter should be on previous or current clients letter heads and should reflect reachable contact details, contract values and duration. NOTE: <i>Experience not accompanied by a reference letter/s will score zero points.</i> <i>Reference letter/s without reachable contact details will score zero points.</i>		
	0		
	1 year and above	40	
	2 years and above		
	3 years and above		
2	CV's of Key Personnel Site Manager Min Any National Diploma, Min 2 years managerial experience and computer literate OR Senior Certificate (Matric) with Min 4 years experience as a manager/supervisor in Office cleaning / similar works and computer literate	30	
	Supervisor Min Senior Certificate (Matric) with 2 year experience in Office cleaning / similar works and computer literate OR 4 years experience as a supervisor in Office Cleaning / similar works, computer literate		
	Safety Officer Min National Diploma in safety management or equivalent with 2 years experience in safety management and computer literate		
	Proof of Registered SACPCMP Or Registration in process		
3	Operations Work Execution Plan (Explain how the tenderer will perform all work required to execute the full scope of work)		
	Procedures for office and toilet cleaning and disinfecting during the CoronaVirus COVID-19 outbreak (this must include but not limited to: Schedule, cleaning different areas, products to be used, consumables stock control, supervision, records, methodologies etc)	10	
4	Company's Technical Capacity Company's technical capacity to carry out the works required as per scope. Provide a list of equipments.	5	
	Provide the following documents to confirm capacity: 1) List of equipments and Proof of ownership of equipment or/and 2) Lease agreements (signed) with contactable details and address if equipment is not owned		
5	Pest Control Management (for Structural Pest control for rodent, crawling insect control, flying insect control)		
	Valid Pest Control Operator Certificate for the applicator in line with Fertilisers, Farm Feeds, Agricultural Remedies and Stock Remedies Act (Act 36 of 1947)	7	
6	Sanitary Waste Management Services (Sanitary bins provision, emptying, transportation and proper disposal)		
	Valid Hazardous Waste (Sanitary waste) Transportation Permit from Lephalale Local Municipality AND/OR Provincial Certificate of Registration/Permit for Transportation of Hazardous Waste (e.g. For Limpopo or Gauteng etc).	8	
	Submit signed agreement/letter of intend between office cleaning company and Sanitary waste management specialist supplier (agreement to reflect dates, contactable contact details, address and conditions of agreement)		
TOTAL SCORE		100	

Threshold: The supplier to score 75% and above to be evaluated further